FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00150849-A **Type of Permit:** FILMING **Release Date:** 04/19/2019

Production Company COLUMBIA COLLEGE HOLLYWOOD

Insured Company Name COLUMBIA COLLEGE HOLLYWOOD

Contact Phone No. 1 818-345-8414
Contact Phone No. 2
Fax
Address 18618 OXNARD STREET
TARZANA, California 91356

Production Title FLUSH

Type of Production Student

Producer Caelan Barr

Director Adam Sputh

1st AD Robin Alexander

Production Manager Caelan Barr

FilmL.A. Coordinator Philip Ujlaki

Location Manager Adam Sputh
Primary Phone Mobile - 720-519-6282
Secondary Phone

Location Assistant Robin Alexander
Primary Phone Mobile - 303-495-8353
Secondary Phone

Fees

Notification Charge $26.00

LA CITY DWP MONITOR $600.00

Total Permit Fee $626.00

Number of Locations 1

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Summary Information — Location

Permit Number	F00150849-A	**Location Manager**	Adam Sputh
Production Company	COLUMBIA COLLEGE HOLLYWOOD	Primary Phone	Mobile - 720-519-6282
Insured Company	COLUMBIA COLLEGE HOLLYWOOD	Secondary Phone	
Production Title	FLUSH		

Location Address 111 N Hope St, Los Angeles, CA, 90012

Location Name JOHN FERRARO BUILDING

Location Type Office Building

Location Description DWP FACILITY.

Film Dates 4/21/2019 - 4/21/2019 09:00 - 21:00 1 day

Open or Closed to the Public Open

Generic Conditions
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No crossovers allowed on street without prior approval.
No interference with vehicular or pedestrian traffic

Please see attached documents
Flush Student Letter.pdf
Filming Conditions & Requirements John Ferraro Building.pdf
Filming Conditions & Requirements John Ferraro Building CARS Office.pdf
Downtown Filming Guildelines 2010.03.01.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	15
Generator	1

Personnel on Location

Type	Quantity
Cast	2
Crew	13
Spot Check	1

Filming Activities Camera on sticks; Interior Dialogue; Camera on dolly; Camera on porta-jib;

Jurisdiction **Political:** Los Angeles City - Council District 14 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 634 **Grid:** F3

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Summary Information — Location

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Location Notes DWP INSURANCE MUST BE SUBMITTED TO LA CITY RISK MANAGER'S OFFICE.

Approvals

LOS ANGELES CITY DEPARTMENT OF WATER & POWER	Tracey Yasunaga
LOS ANGELES CITY POLICE DEPARTMENT	Gabriel Martinez

Coordinator Note Inspector Riles LAFD SPOT CHECK GRANTED IF:
- SECURITY SERVICES OF DWP (OR LAPD IF APPLICABLE) WILL ESCORT

Coordinator Note
- Production has been advised that no one and nothing may enter the exterior moat.
- Production has been advised that they may not impede ingress/egress of employees/customers.
- Production has been advised that nothing larger/heavier than a small golf cart may come onto the LADWP bridge/podium.
- Production has been advised to protect the floors by ensuring that all equipment that is brought on property either has rubber tires, taped tires, or that floors are covered with appropriate precautions to avoid trips.

- Production has been approved to park up to 20 crew park vehicles on property (payable to CARS office of $10/space in advance)
- Production has been approved to have lobby lights on work-day status (as opposed to emergency lights) during the shoot.
- Production is approved to film in the lobby-level restrooms and the security desk on lobby level.
- Production is advised to leave the areas in the same condition or better than when they began to dress/film the areas.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
I wasn't sure if I was supposed to include the cast and crew vehicles in equipment on location if they're not going to be in the picture (they're not). I will be paying for parking at $10 a spot with the JFB, anticipating 15 or less cars.

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JOHN FERRARO BUILDING (JFB)

FILMING CONDITIONS & REQUIREMENTS

JFB PROPERTY

1.) Filming on the helicopter port is not permitted.
2.) Filming on/from the ledges of the building is not permitted (includes actors standing on the ledge).
3.) All equipment, sets/props used by the production companies must adhere to the weight limits of the property.
4.) All heavy equipment will be transported via freight elevator.
5.) All equipment will be stored in a pre-designated area, or left on production company trucks until it is needed.

FILM PERMIT

1.) All proposed film locations must be on the permit, or no filming will be allowed. Scenes shall not identify the John Ferraro Building or DWP insignia/seals.
2.) A tech scout must be conducted before filming projects can be approved.
3.) Any changes to the agreed conditions on the final permit must be approved by the Building Manager.
4.) All proposed filming locations must be listed on the filming permit, or filming will not be allowed.
5.) No plaques, pictures, emblems, or any real property will be removed from the walls of the building. (May be covered with prior approval from the building manager).
6.) Floor and ground runners must be utilized at all times to protect walls, personal belongings, and flooring surfaces, from damages by carts, dollies, or wheeled implements. Gaffer tape must be utilized to secure the floorboards.
7.) All walkways, doorways, and pathways will remain unobstructed at all times. If wiring is on the ground, pedestrian crossovers must be used
8.) The production companies are not allowed to start working until filming permit has been approved and received by facility supervision. All filming activities will start and end at the permit–stated time.

FILM PRODUCTION COMPANY

1.) The production companies are not permitted to use any Department equipment (fax mach., phones, computers, copy mach., brooms, mops, trashcans, trash bins).
2.) Production companies must clean all areas that they occupied. A cleaning deposit may be required before filming project is approved (DWP custodial staff can be assigned to the project at production company expense).
3.) The production company will be responsible for the conduct of all cast and crewmembers. All cast and crewmembers will honor off limit areas.

DEPARTMENT WIDE POLICIES & PROCEDURES

The JFB is open for filming on the weekends and in some cases on weekdays after business hours (6:00p.m. only with prior approval from the building manager). The exterior (podium area) is available on a case-by-case basis during the week at any time.

The JFB's Main Lobby and A-level areas are used on a daily basis. Please check the facility calendar for availability or call the film coordinator's office.

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DEPARTMENT WIDE POLICIES & PROCEDURES (CONT.)

Parking will be arranged through the parking office. Payment for the use of the parking areas will be paid directly to the parking office.

A Primary Filming Monitor will be the person all film crews will communicate with, if you should need any provisions or have any questions during your filming project at the facility (Please do not disturb the Superintendent or other supervisors).

- There will be a DWP monitor(s) on duty at every film or photo shoot (number of monitors will be determined on the tech. scout).
- Security will remove any member of the cast or crew who becomes verbally or physically abusive.
- No alcoholic beverages allowed on DWP property (NO EXCEPTIONS).
- No smoking is permitted on DWP property (except designated areas).
- No weapons allowed on DWP property (guns, knifes, etc.).

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JOHN FERRARO BUILDING: CARS OFFICE
(PARKING/BASE CAMP/FILMING)

CONDITIONS & REQUIREMENTS

CARS OFFICE PROPERTY

1.) Filming on any parking level will only be allowed on weekends.
2.) Use of parking levels for base camp/crew parking will be determined on a case by case.
3.) All use fees must be paid directly to the CARS Office.
4.) No filming in any area of repair work or operating activities that the parking office manager determines would conflict with or delay such work.
5.) Parking operation and maintenance activities may take precedence over film company activities as determined by the manager.
6.) No parking spaces will be removed or modified (must have manager's approval).

FILM PERMIT

1.) All proposed film locations must be on the permit, or no filming will be allowed. Scenes shall not identify the John Ferraro Building or DWP insignia/seals.
2.) All walkways, doorways, and pathways will remain unobstructed at all times. If wiring is on the ground, pedestrian crossovers must be used.
3.) All hazardous material, such as oils, paints, sprays, etc. will not be used. Stucco, cement, plaster or any other materials that cause excessive amounts of dust are not allowed.
4.) There shall be no drilling, cutting, painting, digging or welding to or on equipment unless approved by the manager. Nothing shall be mounted on top of any equipment unless approved in advanced by the manger.
5.) All expended shell casings and "zirks" must be cleaned up when filming for the scene in which they are used is completed. If necessary, filming may be suspended until the shell casing and "zirks" are cleaned up.

FILM PRODUCTION COMPANY

1.) Production companies will repair, refinish, and restore all damaged surfaces or equipment to original condition.
2.) Production companies shall provide all their own electrical services and portable restroom facilities for their crews.
3.) All set(s)/props will be self-supporting, do not anchor them from the building walls or floors.
4.) Production companies are not permitted to use any Department equipment (fax mach., phones, computers, copy mach. brooms, mops, trashcans) pay phone is available on site.
5.) Production companies must clean all areas that they occupied (A cleaning deposit maybe required). If trash is to be left on station property over night, it must be stored in a closed metal or hard plastic container.

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FILM PRODUCTION COMPANY (Continued)

6.) If excessive amounts of debris are found in areas of filming, an immediate clean up will be mandated. If necessary, filming may be suspended until the area in question is cleaned.

7.) All production companies will be responsible for the conduct of all cast and crewmembers. All cast and crewmembers will honor off limit areas.

8.) Pets are not allowed on property. Only "permitted" animals that are part of the "scene" will be allowed on property, with prior approval from the manger. "Permitted" animals shall include "Seeing Eye" dogs for the disabled. Failure to abide by this rule shall result in the immediate removal of the animals in question as well as the person or persons responsible for animal being on the property.

9.) All production company personnel must park their personal vehicles in areas that are designated for film crews to park. Parking in an unauthorized areas shall be cause to have the offending party, immediately, removed or barred from the property.

10.) The production companies shall have signs posted showing directions to areas approved for crew parking as well as to film site.

11.) Production companies may provide their own security for equipment in the property (Security personnel are not to carry firearms on their person while on Department property).

DEPARTMENT WIDE POLICIES & PROCEDURES

A Primary Filming Monitor will be the person all film crews will communicate with, if you should need any provisions or have any questions during your filming project at the facility (Please do not disturb the Superintendent or other supervisors).

- There will be a DWP monitor(s) on duty at every film or photo shoot (number of monitors will be determined on the tech. scout).
- Security will remove any member of the cast or crew who becomes verbally or physically abusive.
- No alcoholic beverages allowed on DWP property (NO EXCEPTIONS).
- No smoking is permitted on DWP property (except designated areas).
- No weapons allowed on DWP property (guns, knifes, etc.).

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Permit #F00150849-A

COLUMBIA COLLEGE HOLLYWOOD

To Whom It May Concern:

Adam Sputh is a student enrolled in good standing at Columbia College Hollywood. The student is currently taking a course where students must shoot their own projects. As the VP of Operations, I can attest that Adam is well trained in both production and safety techniques, as well as having a deep level of respect for actors and crew on a set.

The College does cover $2 million in damage and liability, save a $1,000 deductible, which is the responsibility of the individual students, should the need arise. Per the guidelines of our College, this project is not being made for commercial profit of any kind, and as is the case with many student films, the project is being shot on a no-frills budget. Therefore, we hope you can give Adam any aid possible. The title of the project is "FLUSH" and the scheduled shoot dates are April 13, 14 & 21, 2019.

If you need further verification, please do not hesitate to contact me at polmstead@columbiacollege.edu

Sincerely,

Patrick Olmstead
VP, Operations

Kelly Parker
VP, Student Affairs

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18618 Oxnard Street, Tarzana, CA 91356 • Phone: 818.345.8414 • Fax: 818.345.9053 www.columbiacollege.edu

SPECIAL CONDITIONS FOR LOCATION FILMING IN DOWNTOWN LOS ANGELES
(Standard Filming Requirements continue to apply where not superseded below)

1. DEFINITION OF TERMS

a. Downtown Los Angeles, for the purposes of these conditions, shall be defined as the area North to South from the 101 Freeway to the 10 Freeway; East to West from the Los Angeles River to the 110 Freeway.

b. The Downtown Los Angeles Neighborhood Council boundaries (**DLANC boundaries**), for the purpose of these conditions, shall be defined as bordered on the North and East at the 101 Freeway from the 110 Freeway east to Los Angeles Street, south to 4th Street, east to Alameda Street, south to 7th Street, east to the Los Angeles River; on the South by the 10 Freeway from the 110 Freeway to the Los Angeles River; on the West by 110 Freeway from the 10 Freeway to the 101 Freeway. (This area is the same area as defined above as Downtown Los Angeles, but excludes the Little Tokyo and Arts District neighborhoods.)

c. Residential buildings shall be defined as any building with legal residential occupants (mixed-use, adaptive reuse, artist-in-residence (A.I.R.), SROs, residential hotels, condominiums and apartment buildings). DLANC will maintain an accurate and contemporary listing of all residential buildings showing a 100-foot radius from each building so as to identify any areas both inside and outside of that radius.

d. The Broadway Entertainment District (aka Broadway Theatre District), for the purposes of these Conditions, shall be defined north to south as Broadway from 3rd Street to Olympic Boulevard, and east to west from Frank Court to Lindley Place (aka St. Vincent Alley Court), or the equivalent mid-block point to either of these alleys where the alley is not present, including any theater loading facilities, defined as any public or private surface parking lot, parking garage, public street or curb area adjacent to, or utilized by, a theater. If, in the future, the City adopts an ordinance with regulations governing filming in this area, such regulations shall supersede these Filming Conditions.

e. The Old Bank District residential overlay, for the purposes of these Conditions, shall be defined as the area bound by South Spring St., West 5th St., West 4th St., and Werdin Pl.

2. FILMING STANDARD HOURS AND DAYS

a. Filming activity, or any production-related activity including but not limited to activities such as base camps, catering, generators, etc., within the **DLANC boundaries** is restricted to the hours of 6:00 a.m. to 11:00 p.m. within a 100-foot radius of any residential building. Filming activity in the **Broadway Entertainment District** is restricted to the hours of 6:00 a.m. to Midnight within a 50-foot radius of any residential building. **Old Bank District** is restricted to the hours of 7:00 a.m. to 10:00 p.m. within a 100-foot radius of any residential building**.** No extension of the standard filming hours for

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filming or any disruptive production-related activity shall be allowed until a signature survey has been properly submitted. Proof of signature surveys shall be made available to DLANC upon request.

b. No film permits may be issued along Main and Spring Streets from 2nd to 9th Streets, or on any block of 2nd through 9th Streets between Los Angeles and Spring during the Downtown Art Walk, currently held on the second Thursday of each month. Filming inside of private buildings or entirely on private property during this time is permitted so long as there are no external impacts.

c. No filming may be conducted in close proximity to major public events anywhere in Downtown Los Angeles as permitted by the LAPD, or identified with 30 days notice to the City's Designated Film Permit Contractor by DLANC. Film permits may be considered in light of major public events on a case-by-case basis so long as their issuance will not cause further disruption to Downtown businesses and residents during such events.

3. RESIDENTIAL AND MERCHANT PROTECTIONS IN THE DLANC BOUNDARIES

a. A film permit may include no more than 300 feet of curb lane per city block for the parking of film production vehicles, crew or equipment. Requests for additional amounts of curb lane shall require a signature survey. The **Broadway Entertainment District** is exempt from this restriction.

b. Production personnel (and equipment utilized by the production company) shall not block the sidewalk area in front of an open commercial business or a residential building, including residential patios, windows, doorways, or entryways, unless the production company has secured the permission of the merchant and/or property owner. Where the commercial business is one that is primarily open in the evening and nighttime hours, the production company, their cast and crew may not block the access to and signage of such establishment (as seen from the street), without permission of the merchant and/or property owner during the hours of operation of the business.

c. Customers, employees, residents, and guests of affected properties shall be allowed free ingress/egress to all buildings, merchants, and parking facilities. Arrangements shall be made to ensure access to deliveries, trash pickup, residential move-in/move-out, and vendor access to the properties/merchants during productions.

d. All commercial businesses must prominently post hours of operation and contact phone numbers, and residential buildings must have a designated contact person authorized to give permission. Special events held by commercial businesses, outside of normal business hours, must also be posted in advance, and production companies must provide full access and visibility during such events.

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4. NOISE, FUMES, AND LIGHTING WITHIN THE DLANC BOUNDARIES

a. Generators, portable toilets or toilet vehicles, and outdoor food preparation using charcoal or gas grills must be a minimum of 50 feet (horizontally) from any residential window or entrance. If it is physically impossible for a generator to be a minimum of 50 feet from residential windows or entrances, the generator shall be placed as far away as possible and vented away from residential windows and entrances. However, under no circumstances shall a generator be placed directly underneath a residential window.

b. Film productions must focus lighting on the filming area only and make every effort to shield the lighting from adjacent properties, pedestrians, and patrons of commercial businesses at all times. Exceptional lighting (e.g., Musco and Bebee lighting) outside of regular filming hours shall not be allowed without a signature survey of the affected merchants and/or property owners. **Signature survey shall be required for Exceptional lighting within the Old Bank District between the hours of 6:00 p.m. and 6:00 a.m.** Under no circumstances shall lighting be directed onto oncoming traffic.

c. Film production companies are required to completely remove all trash, food, and cardboard boxes, etc. from the general vicinity at the end of each filming day. Film production companies will be held responsible for the actions of catering companies they employ to provide food for the cast and crew.

5. SPECIAL REQUESTS AND EXCEPTIONS REVIEW AND NOTIFICATION WITHIN THE DLANC BOUNDARIES

a. Helicopters shall not be granted permits for landing at non-certified helipads before and after approved filming hours. All aerial filming productions must provide upon request a copy of an approved FAA Form 7711-2, or other official waiver, along with a copy of the briefing on the flight operations for all participating persons or property.

b. No film permit shall be construed as a waiver of 14 CFR § 91.119, 14 CFR § 91.515(a) or 14 CFR § 91.303(e), dictating federal flight altitude regulations, for purposes of non-participating persons or property (see attachment).

c. Notification beyond the standard 500-foot radius will be made to affected residents and merchants for high impact activity that is likely to cause interference with adjacent properties of people such as car chases, simulated gun fire, explosions, screams for help and other loud noises, helicopter activity, road closures or other such exceptional activities that might cause a police response to the filming location. High impact filming activity must be preceded by notifications at least two days in advance. The City's Designated Film Permit Contractor or the production company shall consult a designated DLANC representative when an applicant requests a permit for high impact filming activity with less than two days notice.

d. Due to the location of building air intake systems on Lower Grand Avenue, no special effects, including smoke, steam or fog, may occur in that area without first obtaining

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clearance from the appropriate building contacts and maintenance engineers. Contact must be made at least 48 hours prior to the proposed effect(s).

6. FILMING-RELATED CONGESTION WITHIN THE DLANC BOUNDARIES

a. The City's Designated Film Permit Contractor will ensure that the impact from filming at recurrently used locations is minimized to the affected residents and businesses.

b. In rush hour restricted lanes, as designated by LADOT, no Intermittent Traffic Control (ITC) shall be permitted during Rush Hours (7:00 a.m. – 9:00 a.m. and 4:00 p.m. – 7:00 p.m., Monday through Friday). No simultaneous closures or ITC of both the Second and Third Street Tunnels will be permitted.

c. Production companies shall request the posting of "no parking" signs, lane or street closures with LADOT for the day(s) that they are "on site" only. When closures are not necessary for the day(s) requested, production companies shall report the changes to the City's Designated Film Permit Contractor, who shall notify LADOT, who must revise and/or remove parking signs, as necessary.

d. Production companies must provide adequate detour and directional signage when street closures are in place, conforming to current LADOT standards and practices. Detour routes must accommodate large, semi and tractor trailer trucks and public transit vehicles.

7. ENFORCEMENT OF CONDITIONS

a. In accordance with the terms of their work permit issued from LAPD, off-duty or retired police officers must, upon reporting to a work site, review and ensure compliance with conditions outlined on the filming permit. Officers shall ensure compliance with arrival and departure time, and shall not allow any activity or conduct that is in violation of local or state law, nor allow any filming condition that is not authorized by the permit. Variations from the requirements of the permit are not allowed unless approved by an authorized representative of the City's Designated Film Permit Contractor.

NO PERMIT